

**Notes of St Joseph & the English Martyrs Parish Pastoral Council
July 2024 at 7.30pm at WCC**

Present: Fr Peter, Fr Marco, Alison Jones, Bertie Napier, Marie Rhodes, John Tomkinson
Apologies: Fr Marco, Martin Dillon, Rebecca Faulkner

Finance Update – Planned Giving campaign update

Fr Peter reported on the uplift achieved as a result of the recent Planned Giving drive. Response most encouraging both to the financial commitments made but also through volunteering pledges. 7 forms had been returned at MHR SBW and 4 at HC MH. Thanks are due to Mike Carroll and Martin Curran for the enormous effort put in to preparing, organising and following through on this initiative.

Liabilities for 6 properties

- ongoing roof issues at HC MH have had plans drawn up and permissions applied for with a £10k architect cost and a potential £100k repair. It is anticipated this may be covered by the Friends but our liability is for 50% of the running costs and 40% of capital costs and reflects the highest liability we have. Insurance negotiation ongoing regarding damage to the old presbytery and housekeepers flat.

A diocesan buildings assessment has been carried out on MHR SBW with report awaited. £5k cost for 4 new external doors and £3k for cleaning and repainting outside.

WCC – ongoing issues update

Work to replace or make safe the WCC windows will commence in mid-August with 50% of the cost due as no insurance claim has been permitted as it results from a fault not envisaged at manufacture.

WCC Management Committee meetings continue to monitor ongoing issues.

EM recruitment/Communion under both kinds update

Training been held for new EMs and a further session will cover those unable to attend. There will be 3 EMs on the new rota as previously but generally numbers taking the chalice are fairly low at weekend masses.

Reader recruitment/guidance/training/GDPR rota - update

GDPR clarification ongoing. Readers' advice session considered mid-September to practice, articulate slowly and with reasonable volume might prove most effective. Also buddy system with another reader providing feedback after sitting in different locations throughout the church at the relevant weekend mass proposed to understand the issues that arise.

Increased size of the new lectionaries necessitated larger lectern. Microphone will be sited centrally, facing the speaker. The inaudibility of both priests and readers at some masses was raised.